

JOIN OUR TEAM

NOW HIRING

HOMELESSNESS RESPONSE MANAGER

The Western Piedmont Council of Governments (WPCOG) is currently seeking energetic, self-motivated, and detail-oriented candidates for the position of **Homelessness Response Manager**. The WPCOG is an innovative and forward-thinking organization dedicated to addressing planning issues for the region. Situated in the beautiful rolling hills and mountains of western North Carolina, WPCOG is a regional governmental agency owned by the 28 local governments in the region and organized in 1968 to provide long-range planning, technical assistance, and regional delivery of services. Our organization is one of 16 regional councils in North Carolina formed under NC General Statutes 160A 470-478. Local governments eligible for WPCOG membership include Alexander, Burke, Caldwell, and Catawba Counties located in Western NC and the 24 cities and towns within those counties.

WPCOG is organized into seven departments including: Administration; Area Agency on Aging; Finance; Workforce Development; Community and Economic Development; Community and Regional Planning; and Regional Housing Authority.

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT:

The Community and Economic Development Department assists local governments in providing affordable, decent, and safe housing, and infrastructure improvements for residents of the Western Piedmont through application preparation and administration of local and State grants and serves as a catalyst for job creation by assisting local industries through building reuse grants.

POSITION:

The **Homelessness Response Manager** is responsible for organizing, coordinating, and leading the WPCOG's response to effectively impact the chronic homeless challenge in Alexander, Burke, Caldwell, and Catawba Counties in collaboration with community partners, social service providers, governmental agencies, faith-based groups, business, and other potential partners. Additionally, the **Homelessness Response Manager** will do the following:

- Develop and implement the WPCOG action plan on the chronic homeless challenge in conjunction with other homeless related initiatives.
- Inform, educate, and partner with business and community groups, community foundations and non-profits regarding the WPCOG's action plan for the chronic homeless, including attending weekly and monthly meetings of case managers, nonprofits, and other community partners.
- Manage and serve as the direct report for WPCOG Homelessness Outreach Specialists.
- Develop and update required status report to measure the WPCOG's progress on homeless initiatives.
- Attend public meetings of various boards, commissions, and committees, presenting reports on assigned projects and activities and also explaining the specific homelessness response developed and implemented by the WPCOG.
- Develop and provide training to various organizations on outreach, services, and ordinance enforcement.
- Present and communicate homeless issues from the perspective of code compliance, public safety, legal issues, an expert in the field of homelessness and a social work perspective.
- Establish a Continuum of Care (CoC) for the WPCOG region.

QUALIFICATIONS:

- Bachelor Degree from an accredited college or university in business, finance, public administration, marketing, or a field related to grants or non-for-profit administration.
- Five (5) years of progressively responsible strategic experience in planning and project implementation in business, non-for-profit or public administration, outreach or other problem-solving environment.
- Or the equivalent in education, training, and experience, which would provide the necessary knowledge, skills, and abilities.



SALARY & BENEFITS

The starting salary for this position is **\$61,077 - \$76,347**. New hires are eligible for up to a 5% increase with the successful completion of probationary period.

- We offer **13 hours of remote work per week** (after probationary period has ended).
- WPCOG is a member of the North Carolina Local Governmental Employees' Retirement System. This entitles vested employees with at least five years of employment to a defined benefit at the time of retirement. Members contribute 6% of gross compensation each month. This is a before-tax deduction. Western Piedmont Council of Governments contributes an actuarially determined percentage of the gross payroll of members each month.
- The Western Piedmont Council of Governments will contribute 5.2% of each employee's salary and match 4%, for a possible total of 9.2%, to either the NC 401k or the NC 457.
- WPCOG pays 100% of an employee's health and vision coverage. The current plan is a high deductible health plan with a Health Savings Account (HSA). Contributions to the HSA are made pre-tax through payroll deduction.
- WPCOG pays 100% of the following premiums:
 - » Life Insurance - \$100,000
 - » Accidental Death & Dismemberment
 - » Dental Insurance - Employee and Family
 - » Short-Term and Long-Term Disability
- WPCOG provides for the following payroll deduction and retirement options:
 - » NC 457 Plan
 - » NC 401(k) Plan
 - » Voluntary additional life insurance
- WPCOG provides for the following paid leave options:
 - » 12 Paid Holidays Per Year
 - » Annual Leave earned on a sliding scale based on years of service (credit for previous government service upon approval)
 - » 12 Sick Leave Days Per Year
 - » Longevity Pay

APPLICATION PROCESS

This position is open until filled.

Please submit a cover letter, resume, references, and WPCOG application to HR Specialist, Tasmin Mack, at WPCOG, P.O. Box 9026, Hickory, NC 28603. Emailing application materials is acceptable, tasmin.mack@wpcog.org. Questions should be directed to Tasmin at (828) 485-4275. Final candidates will be subject to an interview process. The WPCOG is an Equal Opportunity Employer.



**Western Piedmont
Council of Governments**

Creative Regional Solutions Since 1968