



July 3, 2023

TO: Western Piedmont Workforce Development Area WIOA Title I Service Providers

SUBJECT: Workforce Innovation and Opportunity Act Funds and Pell Grants Policy

EFFECTIVE DATE: Immediately

EXPIRATION DATE: Indefinite

CONTACT: Workforce Development Program Administrator

A handwritten signature in black ink, appearing to read "CH", positioned above a horizontal line.

[Charity Patterson Hamber \(Jul 3, 2023 09:54 EDT\)](#)

Charity Patterson Hamber
Workforce Development Director

WORKFORCE INNOVATION AND OPPORTUNITY ACT FUNDS AND PELL GRANTS POLICY

PURPOSE: To provide clarification on the use of Workforce Innovation and Opportunity Act (WIOA) Title I resources when combined with Federal Pell grants and the Financial Award Analysis (FAA) (Attachment A). *To rescind Western Piedmont Workforce Development Area Workforce Innovation and Opportunity Funds and Pell Grants Policy dated May 2, 2022.*

BACKGROUND: WIOA Section 134(c)(3)(B)(i)(I) states that WIOA funding for training is limited to participants who are unable to obtain grant assistance from other sources to pay the costs of their training or require assistance beyond that available under grant assistance from other sources to pay the costs of such training.

WIOA Section 134(c)(3)(B)(ii) states that training services may be provided under this paragraph to an individual who otherwise meets the requirements of this paragraph while an application for a federal Pell Grant is pending, except that if such individual is subsequently awarded a federal Pell Grant, appropriate reimbursement shall be made to the local area from such federal Pell Grant.

WIOA Section 134 (c)(3)(F)(iii) states that program operators must coordinate training funds available and make funding arrangements with One-Stop career center partners and other entities. Training providers must consider the availability of Pell Grants and other sources of grants.

PROCEDURE: WIOA Final Regulations 680.230(b) states that one-stop centers must consider the availability of other sources of grants to pay for training costs such as Temporary Assistance for Needy Families (TANF), state-funded training funds, and Federal Pell grants, so that WIOA Title I funds supplement other sources of training grants. Per TEGL No. 19-16, veterans and spouses are not required to first use any available benefit entitlements associated with their military service before being considered eligible for WIOA funded training, and one-stop centers are not required to consider the availability of those funds.

The WIOA seeks to ensure that financial resources and services are available to the individual seeking training. Other resources that may be available to the individual, including WIOA resources, should not be reduced based on the receipt of a Pell grant unless the combination of such resources results in a level of support that exceeds an individual's cost of training and education-related expenses. Individuals who are potentially eligible for a Federal Pell grant must apply. WIOA Title I Service Providers will coordinate funds available with the financial aid office of the training provider. The Federal Pell grant is an entitlement and the student is eligible to receive it regardless of receiving funds from external sources.

Title I Service Providers must complete a FAA (Attachment A), or alternate form containing the same information, for individuals as a means to determine shortage/surplus of resources available. Documentation from the training provider showing a Pell grant was/was not received must be attached to the FAA, or alternate form containing the same information, & uploaded in the participant's ncworks.gov file.

WIOA Section 134(c)(3)(B)(iii) states that in determining whether an individual requires assistance under clause (i)(II), a One-Stop Operator (or One-Stop Partner, where appropriate) may take into consideration the full cost of participating in training services, including the costs of dependent care, transportation and other appropriate costs to determine full training and education-related expenses.

Therefore, where a **Federal Pell Grant** payment is received by a training provider in an account first, the WPWDA emphasizes applying **Pell grant funds** towards tuition, books, fees, and tools of trade while **the WIOA Title I funds** may be applied toward the additional training and education-related expenses to include dependent care and other appropriate costs as determined by the completed FAA (Attachment A) or alternate form containing the same information.

Financial Award Analysis

Training Provider: _____

Workforce Innovation and Opportunity Act (WIOA) Participant:	Last 4 of SSN:	Telephone #:
Training Start Date:	Estimated Training End Date:	
Name/Type of Training:	Number of Semesters:	

Training Items Cost of Attendance	Fund Assignments (1-4 Under Funding Sources)	Cost per Semester	Number of Semesters	Total Cost of Training Services
Application / Registration				
Tuition				
Books				
Exam Fees				
Fees				
Health				
Tools of Trade				
Uniforms				
Childcare Cost				
Transportation				
Other Required Cost (specify)				
Other Required Cost (specify)				
Total Projected Cost of Training				

Available Funding Sources <i>(Documentation must be attached)</i>	Aid per Semester	Number of Semesters	Total Resources Available
1. Federal Pell Grant			
2. Scholarships / Grants / Other Financial Aid			
3. Other Sources (specify)			
4. Vocational Rehabilitation / Social Services			
5. Total Non-WIOA Available Resources			
6. Needed / Requested WIOA Training Resources (Subtract Federal Pell Grant from Total Cost of Training Services)			

Data contained herein was obtained from the training provider's statement, handbook and/or catalog. I certify the information on this document is accurate to the best of my knowledge.

Signatures: _____
WIOA Participant
Date
WIOA Title I Service Provider
Date






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Final Audit Report

2023-07-03

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